



# Klassen Driving School (Saskatoon) LTD.

[www.klassendrivingsschool.ca](http://www.klassendrivingsschool.ca)

## ***Driver Education Student Code of Conduct***

At the first classroom session, instructors inform students about all applicable driver education policies and procedures, classroom and vehicle rules and responsibilities, expectations of students and the discipline policy. Students are expected to adhere to this code of conduct at all times in the Driver Education Program. Failure to do so may result in removal from the program.

### **Eligibility**

Driver Education is open to all students who are at least 15 years of age and attend high school on a full-time basis. Students are invited to participate in the program based on birthdates (oldest to youngest).

### **Classroom Attendance Policy**

Students are required to attend a minimum of 27 hours of the 30 scheduled classroom hours, and all absences must be excused. Students/parents must inform the instructor **24 hours in advance of any planned absences** (i.e. family vacation, school trip, etc.). Students are expected to be on time for class, or notify the instructor about potential tardiness. If students do not provide instructors with valid reasons for being late, their tardiness may be considered as an unexcused absence.

### **Scheduled Drives**

**Drive schedules will be posted at the school on the bulletin board two weeks in advance.**

**Students can also access their drive schedules using our website at [www.klassendrivingsschool.ca](http://www.klassendrivingsschool.ca), as well parents are welcome to come to the high school and check the bulletin board to see when their son or daughter drives.**

### **In-Car Attendance Policy**

Students are required to attend all 6 hours of Driver Education in-car lessons. Students must provide at least 24 hours notice to instructors to cancel or re-schedule in-car lessons. In the event of illness or emergency, students/parents are asked to call the Driver Ed Office at 306-382-2742. Missing of a Scheduled Drive will cost the student **\$40.00** to retake the drive; any subsequent missed drives would cost **\$80.00**. The Student will not be able to continue the In-Car portion and will not be rescheduled until this fee is paid by cheque or money order to Klassen Driving School. **\*\*Any NSF cheque will have a \$40.00 Charge.\*\***

*\*\*\*Before registering for this course, please consider part-time employment, team sports and other extracurricular activities that may create scheduling conflicts.*

### **DISABILITY OR MEDICAL CONDITION INFORMATION**

Parents and students must disclose any disability or medical condition that may affect a student's ability to safely operate a motor vehicle. A medical information form will be provided on the first day of class. *All disability and medical information is kept confidential.*

### **Discipline Policy (Classroom and Vehicle)**

If a student exhibits problem behavior in the classroom or vehicle, the instructor will discuss the problem with the student, reminding the student about behavior expectations and discipline policies that were outlined at the start of the course. If the problem behavior continues, the instructor will inform the student of possible consequences such as extra assignments and/or removed from the Driver Education Program.

### **Removal from the Driver Education Program (Classroom and Vehicle)**

If a student does not meet the minimum requirements of the Driver Education Program or is removed from the program, he/she will be required to take the Commercial Driver Education Program with a recognized Driver Educator other than Klassen Driving School. No part of the High School Driver Education Program is transferable. Those students that are 15 years of age will have their license cancelled and will not be able to continue until they meet the Commercial Driver Education age requirement of 16 years old.

*\*(Commercial Driver Education consists of 6 hours in car and 6 hours in class training at the student's expense.)*

*\*\* (Students 15 years old that have their license cancelled will also restart the 9 month waiting period when they turn 16 years old..)*

### **Student Re-Training**

Students who have completed the Driver Education Program will not be allowed to enroll in the course for a second time. Only students with special circumstances will be allowed to repeat Driver Education. Students who have not successfully completed or have been removed from the Driver Education Program will not be allowed to enroll a second time.

**School Suspensions**

Any student who is suspended from his/her high school and/or is not permitted on school grounds will be subsequently suspended from Driver Education. If a suspension exceeds the number of allowed absences in the Driver Education Program the student will be removed from the course.

**Criminal Code Offences**

Any student who has a Criminal Code conviction or has been served with a Criminal Code offence notice related to a motor vehicle will not be permitted to enroll in the Driver Education Program. Any student who receives a suspension or is charged with a Criminal Code offence related to a motor vehicle while enrolled in the Program will not be allowed to complete the Driver Education Program.

**Important note:** All new applicants for Saskatchewan driver’s licenses must meet identity verification standards set out by SGI. Before writing the test to obtain a Class 7 Learner’s License, a student must present original and acceptable identification documents to an SGI Examiner on the scheduled vision/ID test date.

**PARENT SUPPORT MATERIALS**

SGI has created resources to help parents/guardians/supervising drivers who are encouraging new drivers to practice their driving skills. For example, the Co-Pilot’s Manual outlines step-by-step procedures for practicing basic driving maneuvers and includes suggestions that will help make this learning process a positive experience.

**STUDENT EVALUATION PROCESS**

**Classroom** – to successfully complete the theory portion of this program, students must meet the minimum required attendance policy, take notes and complete all classroom tests and assignments.

**In-Car** – to successfully complete the practical component of this program, students must complete all 6 hours of in car training and meet all in-car standards.

**I, the undersigned, hereby acknowledge that I have read and understand the conditions for enrolment in the High School Driver Education Program, the course requirements, and the conditions by which a learner's license may be acquired and cancelled.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Legal Guardian Signature

Date: \_\_\_\_\_